

# 2016

## SERVICE ACADEMY NOMINATIONS



*U.S. Air Force Academy in Colorado*



### **NOMINATIONS APPLICATION PACKET U.S. CONGRESSMAN DAVE TROTT**

**MICHIGAN'S ELEVENTH DISTRICT**

[WWW.TROTT.HOUSE.GOV](http://WWW.TROTT.HOUSE.GOV)

**DAVE TROTT**  
MEMBER OF CONGRESS  
ELEVENTH DISTRICT, MICHIGAN

**Congress of the United States**  
**House of Representatives**

625 EAST BIG BEAVER ROAD  
TROY, MI 48083  
248-528-0711

Dear Academy Applicant:

Thank you for your interest in a nomination to the United States Service Academies.

Our American Service Academies have a rich history of training our nation's military leaders. From the fields of Gettysburg to the sands of Omaha beach military academy graduates have lead this country through some of its most difficult days. Today, these same values are taught at the service academies.

The Service Academies allow students to serve their nation while receiving a quality, tuition-free education at some of the nation's finest educational institutions. I take the privilege of nominating people to the Service Academies very seriously.

Please use the information enclosed in this packet to submit an application to my office.

Best of luck in your future endeavors,



Dave Trott  
Member of Congress  
Michigan's Eleventh District



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## 2015 SERVICE ACADEMY NOMINATIONS TIMELINE

<b>August 1, 2016</b>	<b>First Day to Apply for a Nomination</b>
<b>August 10, 2016</b>	<b>Military Academy Applicant Reception</b>
<b>September 16, 2016</b>	<b>All Applications Must be Submitted</b>
<b>October 8, 2016</b>	<b>Selection Committee Interview</b>
<b>By November 18, 2016</b>	<b>Nominees will be contacted</b>



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## HOW NOMINATIONS ARE COMPLETED

Choosing the most qualified candidates to be nominated for a Service Academy nomination is no easy task. Nominees are chosen strictly on the quality of their qualifications, academic record, standardized test scores, resume, essay, and letters of recommendation. No other information will be used when selecting candidates for nomination.

In order to ensure the utmost level of fairness and quality in the fiercely competitive nomination process, Congressman Trott has asked a number of qualified and experienced individuals to serve on a Service Academy Nomination Board. This board will review all applications, interview prospective nominees and then recommend the most qualified candidates for Service Academy nominations.

Congressman Trott believes this process is the most fair and efficient way to select the most skilled and qualified candidates to be nominated.



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## APPLICATION PACKET INSTRUCTIONS

The application is your means to communicate to the Academy Review Board the information necessary to process your application for a Congressional Nomination.

Follow all instructions carefully:

- Assemble your packet in the order of the required material checklist
- Do not send a full sized photograph
- Be complete and neat
- Be precise
- Do not bind your packet
- Utilize the checklist to be sure your materials are complete—Rep. Trott’s office will not notify you of an incomplete packet
- The information you send in will be submitted to the review board “as is”
- Candidate packets are kept confidential and only reviewed by members of the Congressional staff and Board of Review members
- Late submission of packets or individual pieces of information will not be allowed unless postmarked as of or prior to the submission deadline



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## ELIGIBILITY

To be eligible for a nomination from Congressman Dave Trott one must:

- Be a citizen of the United States by the time you enter a military academy.
- Be a legal resident of Michigan's Eleventh Congressional District. To check, please go to: <http://www.house.gov/> and enter your ZIP code.
- Be 17-years-old, but not yet past one's 23<sup>rd</sup> birthday, on July 1<sup>st</sup> of the year one enters a military academy.
- Be unmarried, not pregnant, and have no legal obligation to support children or other dependents.
- Earned an above-average academic record.
- Achieved competitive standardized test scores (ACT/SAT).
- Scored near or above the published averages on the Candidate Fitness Assessment (CFA).
- Be medically qualified as determined by the Department of Defense Medical Evaluation and Review Board (DoDMERB).
- Have unquestionable strong moral character and display uncompromising integrity.



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## REQUIRED MATERIALS CHECKLIST

**All Materials Must Be Returned By Friday, September 16, 2016**

- Application for nomination**
  - > Complete entire application form.
  - > Please type or print neatly.
  - > Make sure to sign and date application form.
  
- Materials from your school**
  - > Current class schedule (may be included on transcript)
  - > Official academic transcripts from high school and college (if applicable)
  
- Standardized test scores (ACT/SAT)**
  - > May be included on transcript.
  
- Resume**
  - > Include extracurricular activities starting in 9<sup>th</sup> grade and employment history.
  
- Essay: “Why I want to attend a military academy...”**
  - > Please keep essay to 500 words or less.
  
- Letters of Recommendation**
  - > Please include 3 letters.
  - > Should be from people who applicant knows personally, and should attest to applicant’s character, motivation to serve, and integrity.
  - > Letters should be mailed directly to Congressman Trott’s Office (See address below).

Congressman Dave Trott  
Attn: Service Academy Application  
625 E. Big Beaver  
Suite 204  
Troy, MI 48083
  
- One page explanation of your felony charge and/or conviction (if required)**



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\*\*\*\*\*Please mail completed, signed, and dated application package to Congressman Trott's District Office. Remember, all materials **MUST** be postmarked **by Friday, September 16, 2016.**

**PLEASE MAIL ALL MATERIALS TO:**

Congressman Dave Trott  
Attn: Service Academy Application  
625 E. Big Beaver Suite 204  
Troy, MI 48083

Telephone: 248-528-0711

**Contact information:**

Carol Ann Fausone - [carolann.fausone@mail.house.gov](mailto:carolann.fausone@mail.house.gov)  
Craig A. Stigleman - [craig.stigleman@mail.house.gov](mailto:craig.stigleman@mail.house.gov)



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# SERVICE ACADEMY NOMINATIONS

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## FREQUENTLY ASKED QUESTIONS

### **What is a nomination?**

Members of Congress may nominate applicants who meet the eligibility requirements established by law. A candidate may seek a nomination from the following:

- A member of the U.S. House of Representatives who represents the congressional district in which the candidate resides
- Both U.S. Senators from his or her state
- Apply directly to the Vice-President of the United States

### **What are the basic eligibility requirements?**

Each applicant for a nomination must meet the following eligibility requirements as of July 1st of the year of admission to an academy:

- Age: Be at least 17 years old, but not have passed the 23rd birthday
- Citizenship: Must be a U.S. citizen
- Marital Status: Must be unmarried, not pregnant, and without legal obligation to support children or other dependents
- Residence: Must reside within the boundaries of the 11<sup>th</sup> Congressional District of Michigan.
- Skill / Fitness: Must meet the medical, physical, and academic requirements of the Academy.

### **Who do I contact to request an application?**

Contact Congressman Trott's District Office: 248-528-0711

### **When do I apply for a nomination?**

My nomination application period opens August 1, 2016 for candidates who will be seniors the coming school year, or who have already graduated.

### **What is the deadline for completing a nomination file?**

The deadline for submitting a nomination packet to Congressman Trott is by Friday, September 16, 2016. Please contact Congressman Trott's office at 248-528-0711 for more information.



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## **What must be included in my nomination file?**

Please refer to the checklist on Page 7 if this document for a complete list of required nomination documents.

## **What happens after I have completed my nomination file?**

Applicants who submit a complete nomination file by Friday, September 16, 2016 will receive a phone call to schedule an interview with the Selection Committee on October 8, 2016.

All candidates will be notified by mail as to their status by November 4, 2016.

## **What criteria are used in selecting candidates?**

Nominations are based on a "whole person" evaluation. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character and motivation are taken into consideration and compared with other applicants.

## **How many academies are there?**

There are five Service Academies.

- [U.S. Military Academy](http://www.usma.edu) at West Point, New York - [www.usma.edu](http://www.usma.edu)
- [U.S. Naval Academy](http://www.usna.edu) at Annapolis, Maryland - [www.usna.edu](http://www.usna.edu)
- [U.S. Air Force Academy](http://www.usafa.af.mil) at Colorado Springs - [www.usafa.af.mil](http://www.usafa.af.mil)
- [U.S. Merchant Marine Academy](http://www.usmma.edu) at Kings Point, New York - [www.usmma.edu](http://www.usmma.edu)
- [U.S. Coast Guard Academy](http://www.cga.edu) at New London, Connecticut - [www.cga.edu](http://www.cga.edu)

## **Are the requirements the same for all of the Service Academies?**

No. Although many of the qualifications are similar, each academy operates under its own admissions guidelines. Visit the academy of your choice via the websites noted for each academy's particular admissions qualifications. It is not necessary to seek a nomination through Congressman Trott's office to the Coast Guard Academy, as the U.S.C.G.A. accepts candidates based on their own testing criteria.

## **Who should I ask to write a letter of recommendation on my behalf?**

It is important that the individual writing your letter demonstrates a personal knowledge about you. While it might seem impressive to have a high level professional construct your letter, it is more important the writer clearly knows your desire to attend an academy.



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Some of the people applicants typically seek recommendations from include:

- Teachers
- Counselors
- Employers
- Coaches
- Clergy
- Volunteer Organizations
- Neighbors
- Family friends
- Relatives
- Scout Leaders

## **Will I automatically be selected by the academy after I receive a nomination?**

No. You will be placed among a select group of nominees, and the academy of your choice will make the final decision. If selected, you will receive an offer of admission (an appointment) directly from the academy.

## **What if I choose more than one academy? Will I be limited to a single nomination?**

No. You can be nominated to multiple academies depending on how well you have competed among this year's pool of candidates. It is also possible to win multiple appointments.

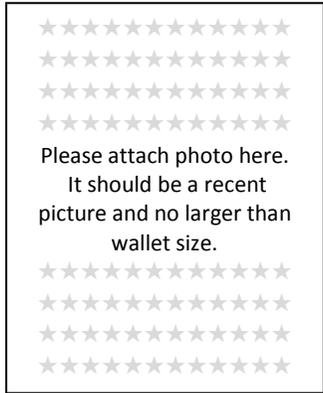
## **When will I know if I have been offered an appointment by an academy?**

Academies will begin to notify candidates of their admission status in February. All offers of appointment are generally sent out by May.



**CONGRESSMAN DAVE TROTT**  
**MICHIGAN'S ELEVENTH DISTRICT**

**2016 U.S. SERVICE ACADEMY NOMINATION APPLICATION**



**FULL NAME:** \_\_\_\_\_  
First Last

**CURRENT ADDRESS:** \_\_\_\_\_  
Street

**PHONE NUMBER:** \_\_\_\_\_

\_\_\_\_\_ Apt./P.O Box  
\_\_\_\_\_ City State Zip

**CELL NUMBER:** \_\_\_\_\_

**SOCIAL SECURITY NUMBER:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**BIRTH DATE:** \_\_\_\_\_

**PARENT(S) NAMES:** \_\_\_\_\_

**SCHOOL LAST ATTENDED:** \_\_\_\_\_

\_\_\_\_\_ Enrollment Date \_\_\_\_\_ Graduation Date \_\_\_\_\_ GPA \_\_\_\_\_ Class Rank

**SAT SCORES:**  
\_\_\_\_\_ Critical Reading \_\_\_\_\_ Math \_\_\_\_\_ Writing \_\_\_\_\_ Comp.

**ACT SCORES:**  
\_\_\_\_\_ English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science \_\_\_\_\_ Reasoning \_\_\_\_\_ Writing \_\_\_\_\_ Comp.

**APPLIED THROUGH OTHER SOURCES?** Please check all that apply:  
 Senator Gary Peters  Senator Debbie Stabenow  Other

Please rank those academies below with #1 being your first choice for a nomination. Again, please rank only those to which you have applied.

\_\_\_\_\_ US Air Force Academy \_\_\_\_\_ US Military Academy  
\_\_\_\_\_ US Naval Academy \_\_\_\_\_ US Merchant Marine Academy

I hereby declare that I am a United States Citizen and a legal resident of Michigan's Eleventh Congressional District. In signing this application, I request that Congressman Dave Trott, consider my application for a Congressional nomination to one or more of the United States Service Academies. I understand and accept that the deadline for completed applications and all requested materials is: Friday, September 16, 2016

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ / \_\_\_\_\_ / **2016**