2017

SERVICE ACADEMY NOMINATIONS

U.S. Naval Academy

NOMINATIONS APPLICATION PACKET

U.S. CONGRESSMAN DAVE TROTT

MICHIGAN'S ELEVENTH DISTRICT

WWW.TROTT.HOUSE.GOV

DAVE TROTT
MEMBER OF CONGRESS
ELEVENTH DISTRICT, MICHIGAN

Congress of the United States
House of Representatives

625 EAST BIG BEAVER ROAD
TROY, MI 48083
248-528-0711

Dear Academy Applicant:

Thank you for your interest in a nomination to the United States Service Academies.

Our American Service Academies have a rich history of training our nation's military leaders. From the fields of Gettysburg to the sands of Omaha beach military academy graduates have lead this country through some of its most difficult days. Today, these same values are taught at the service academies.

The Service Academies allow students to serve their nation while receiving a quality, tuition-free education at some of the nation's finest educational institutions. I take the privilege of nominating people to the Service Academies very seriously.

Please use the information enclosed in this packet to submit an application to my office.

Best of luck in your future endeavors,

Dave Trott
Member of Congress

TABLE OF CONTENTS

1. **Timeline For Service Academy Nominations** 4
2. **How Service Academy Nominations Are Completed** 5
3. **Application Packet Instructions** 6
4. **Eligibility** 7
5. **Required Materials Checklist** 8
6. **Frequently Asked Questions** 10
7. **Service Academy Nomination Application Form** 13

2017 SERVICE ACADEMY NOMINATIONS TIMELINE

August 1, 2017	**First Day to Apply for a Nomination**
August 3, 2017	**Military Academy Applicant Reception**
September 15, 2017	**All Applications Must be Submitted**
October 14, 2017	**Selection Committee Interview**
By November 17, 2017	**Nominees will be contacted**

HOW NOMINATIONS ARE COMPLETED

Choosing the most qualified candidates to be nominated for a Service Academy nomination is no easy task. Nominees are chosen strictly on the quality of their qualifications, academic record, standardized test scores, resume, essay, and letters of recommendation. No other information will be used when selecting candidates for nomination.

In order to ensure the utmost level of fairness and quality in the fiercely competitive nomination process, Congressman Trott has asked a number of qualified and experienced individuals to serve on a Service Academy Nomination Board. This board will review all applications, interview prospective nominees and then recommend the most qualified candidates for Service Academy nominations.

Congressman Trott believes this process is the most fair and efficient way to select the most skilled and qualified candidates to be nominated.

APPLICATION PACKET INSTRUCTIONS

The application is your means to communicate to the Academy Review Board the information necessary to process your application for a Congressional Nomination.

Follow all instructions carefully:

- Assemble your packet in the order of the required material checklist
- Do not send a full sized photograph
- Be complete and neat
- Be precise
- Do not bind your packet
- Utilize the checklist to be sure your materials ae complete—Rep. Trott's office will not notify you of an incomplete packet
- The information you send in will be submitted to the review board "as is"
- Candidate packets are kept confidential and only reviewed by members of the Congressional staff and Board of Review members
- Late submission of packets or individual pieces of information will not be allowed unless postmarked as of or prior to the submission deadline

ELIGIBILITY

To be eligible for a nomination from Congressman Dave Trott one must:

- Be a citizen of the United States by the time you enter a military academy.
- Be a legal resident of Michigan's Eleventh Congressional District. To check, please go to: http://www.house.gov/ and enter your ZIP code.
- Be 17-years-old, but not yet past one's 23rd birthday, on July 1st of the year one enters a military academy.
- Be unmarried, not pregnant, and have no legal obligation to support children or other dependents.
- Earned an above-average academic record.
- Achieved competitive standardized test scores (ACT/SAT).
- Scored near or above the published averages on the Candidate Fitness Assessment (CFA).
- Be medically qualified as determined by the Department of Defense Medical Evaluation and Review Board (DoDMERB).
- Have unquestionable strong moral character and display uncompromising integrity.

REQUIRED MATERIALS CHECKLIST

All Materials Must Be Returned By Friday, September 15, 2017

☐ **Application for nomination**
> Complete entire application form.
> Please type or print neatly.
> Make sure to sign and date application form.

☐ **Materials from your school**
> Current class schedule (may be included on transcript)
> Official academic transcripts from high school and college (if applicable)

☐ **Standardized test scores** (ACT/SAT)
> May be included on transcript.

☐ **Resume**
> Include extracurricular activities starting in 9th grade and employment history.

☐ **Essay:** "*Why I want to attend a military academy…*"
> Please keep essay to 500 words or less.

☐ **Letters of Recommendation**
> Please include 3 letters.
> Should be from people who applicant knows personally, and should attest to applicant's character, motivation to serve, and integrity.
> Letters should be mailed directly to Congressman Trott's Office (See address below).

Congressman Dave Trott
Attn: Service Academy Application
625 E. Big Beaver
Suite 204
Troy, MI 48083

☐ **One page explanation of your felony charge and/or conviction** (if required)

******Please mail completed, signed, and dated application package to Congressman Trott's District Office. Remember, all materials **MUST** be postmarked **by Friday, September 15, 2017.**

PLEASE MAIL ALL MATERIALS TO:

Congressman Dave Trott
Attn: Service Academy Application
625 E. Big Beaver Suite 204
Troy, MI 48083

Telephone: 248-528-0711

FREQUENTLY ASKED QUESTIONS

What is a nomination?

Members of Congress may nominate applicants who meet the eligibility requirements established by law. A candidate may seek a nomination from the following:

- A member of the U.S. House of Representatives who represents the congressional district in which the candidate resides
- Both U.S. Senators from his or her state
- Apply directly to the Vice-President of the United States

What are the basic eligibility requirements?

Each applicant for a nomination must meet the following eligibility requirements as of July 1st of the year of admission to an academy:

- Age: Be at least 17 years old, but not have passed the 23rd birthday
- Citizenship: Must be a U.S. citizen
- Marital Status: Must be unmarried, not pregnant, and without legal obligation to support children or other dependents
- Residence: Must reside within the boundaries of the 11th Congressional District of Michigan.
- Skill / Fitness: Must meet the medical, physical, and academic requirements of the Academy.

Who do I contact to request an application?

Contact Congressman Trott's District Office: 248-528-0711

When do I apply for a nomination?

My nomination application period opens August 1, 2017 for candidates who will be seniors the coming school year, or who have already graduated.

What is the deadline for completing a nomination file?

The deadline for submitting a nomination packet to Congressman Trott is by Friday, September 15, 2017. Please contact Congressman Trott's office at 248-528-0711 for more information.

What must be included in my nomination file?

Please refer to the checklist on Page 7 if this document for a complete list of required nomination documents.

What happens after I have completed my nomination file?

Applicants who submit a complete nomination file by Friday, September 15, 2017 will receive a phone call to schedule an interview with the Selection Committee on October 14, 2017.

What criteria are used in selecting candidates?

Nominations are based on a "whole person" evaluation. Factors such as academic achievements, extra-curricular activities, leadership skills, physical aptitude, character and motivation are taken into consideration and compared with other applicants.

How many academies are there?

There are five Service Academies.

- U.S. Military Academy at West Point, New York - www.usma.edu
- U.S. Naval Academy at Annapolis, Maryland - www.usna.edu
- U.S. Air Force Academy at Colorado Springs - www.usafa.af.mil
- U.S. Merchant Marine Academy at Kings Point, New York - www.usmma.edu
- U.S. Coast Guard Academy at New London, Connecticut - www.cga.edu

Are the requirements the same for all of the Service Academies?

No. Although many of the qualifications are similar, each academy operates under its own admissions guidelines. Visit the academy of your choice via the websites noted for each academy's particular admissions qualifications. It is not necessary to seek a nomination through Congressman Trott's office to the Coast Guard Academy, as the U.S.C.G.A. accepts candidates based on their own testing criteria.

Who should I ask to write a letter of recommendation on my behalf?

It is important that the individual writing your letter demonstrates a personal knowledge about you. While it might seem impressive to have a high level professional construct your letter, it is more important the writer clearly knows your desire to attend an academy.

Some of the people applicants typically seek recommendations from include:

- Teachers
- Counselors
- Employers
- Coaches
- Clergy
- Volunteer Organizations
- Neighbors
- Family friends
- Relatives
- Scout Leaders

Will I automatically be selected by the academy after I receive a nomination?

No. You will be placed among a select group of nominees, and the academy of your choice will make the final decision. If selected, you will receive an offer of admission (an appointment) directly from the academy.

What if I choose more than one academy? Will I be limited to a single nomination?

No. You can be nominated to multiple academies depending on how well you have competed among this year's pool of candidates. It is also possible to win multiple appointments.

When will I know if I have been offered an appointment by an academy?

Academies will begin to notify candidates of their admission status in February. All offers of appointment are generally sent out by May.

CONGRESSMAN DAVE TROTT

MICHIGAN'S ELEVENTH DISTRICT

2017 U.S. SERVICE ACADEMY NOMINATION APPLICATION

Please attach photo here. It should be a recent picture and no larger than wallet size.

FULL NAME: _____
First Last

CURRENT ADDRESS:

_____
Street

_____
Apt./P.O Box

_____
City State Zip

PHONE NUMBER: _____

CELL NUMBER: _____

SOCIAL SECURITY NUMBER:

_____-_____-_____

EMAIL: _____

BIRTH DATE: _____

PARENT(S) NAMES: _____

SCHOOL LAST ATTENDED: _____

Enrollment Date | Graduation Date | GPA | Class Rank

SAT SCORES:

Critical Reading | Math | Writing | Comp.

ACT SCORES:

English | Math | Reading | Science | Reasoning | Writing | Comp.

APPLIED THROUGH OTHER SOURCES? Please check all that apply:

☐ Senator Gary Peters ☐ Senator Debbie Stabenow ☐ Other

Please rank those academies below with #1 being your first choice for a nomination. Again, please rank only those to which you have applied.

_____US Air Force Academy _____US Military Academy

_____US Naval Academy _____US Merchant Marine Academy

I hereby declare that I am a United States Citizen and a legal resident of Michigan's Eleventh Congressional District. In signing this application, I request that Congressman Dave Trott, consider my application for a Congressional nomination to one or more of the United States Service Academies. I understand and accept that the deadline for completed applications and all requested materials is: Friday, September 15, 2017

SIGNATURE: _____ **DATE:** _____/_____/ 2017